



# Fiscal Management Fees

**Monthly fees are based on number of monthly transactions** (QB subscription fee not included)

Transactions	Monthly Fee
1-50	\$175
51-100	\$250
100-200	\$375
250+	TBD

## Step 1:

Determine how many transactions your nonprofit needs reconciled every month.



Cover your basic bookkeeping needs.

### Monthly Service

- Review and code transactions, investigate and resolve issues
- Reconcile bank accounts, identify errors and specific sources of adjustments
- Generate and post period-end adjusting journal entries
- Reconcile and analyze accounts
- Unlimited phone and email support

Included
✓
✓
✓
✓
✓

### Setup Fees

Initial One-Time Setup Fee: \$325

Reclassify Class Codes/Correct Quickbooks File or retroactive setup of account: \$100/hour

Quickbooks Online Subscription: \$25/month

Grant Setup Fee: \$175

**Step 2:**

**PLUS: Add your nonprofit's more complex accounting and reporting needs when you upgrade your plan.**



+\$50/month      +\$300/month      Contact Us

<i>Upgrade Your Plan</i> →	Essential Plus	Complete	Grant Management
<b>Customized Reports</b>	Included	Included	
Statement of financial position	✓	✓	
Statement of activities	✓	✓	
Budget to actual summary and detail	✓	✓	
<b>Payables &amp; Receivables</b>		Included	
Maintain electronic copy of all invoices received, coding assigned		✓	
Post income and other deposits		✓	
Pay pre-approved monthly bills electronically, optional		✓	
Create 1099's		✓	
<b>Grant Fiscal Management</b>			Included
Foundation & government grants			✓